



STUDIO POLICIES & PROCEDURES:

- **Our PARKING & ENTRANCE are in the BACK of the BUILDING.**
- Release of Liability form **MUST** be completed & signed **BEFORE** class entry.
- "Sign-In" for all classes is no earlier than 10 minutes before class starts. Please be mindful to arrive on time for practice. Classes CLOSE 15 minutes after start time. Classes CLOSE for "Hour Long" classes 5 minutes after start time (No entry after that time).
- Please respect & observe "Quiet" in the Studio as classes are in session at all times. With gratitude, Namaste' . . . **Please turn off ALL cell phone and electronic devices upon entry/arrival . . .**
- Please have a seat & wait quietly for your class to begin.
- Please turn the ringer off of all cell phones, and neatly place belongings in a basket under the two long benches. Please push your basket "ALL the WAY back"... It's good karma and thoughtful... Plus we'd greatly appreciate it.
- **Monthly "SPECIALS" & promos MUST be "Brought" in with you in order to "Receive", as noted online and in print (of actual flyer/coupon).** All Specials & Promos are NOT Retroactive.
- Monthly "SPECIALS" & promos may ONLY be **used in the "Month" that they are offered.** i.e. January may only be used in January. February may only be used in February, etc. (because different "specials" are offered in each separate monthly promo). **All Specials & Promos are NOT Retroactive. And begin on the first day of the current month & are good till the last day of the current month.**
- Everyone must use his or her own classes/class packages. **Classes are NOT transferrable.** You may not give one of your classes to someone else, as each account is specific to each individual in the database.
- ALL Classes & Class Packages **expire "ONE Year from date of purchase"**
- If classes are not used within the "ONE Year" period they are lost, and cannot be recovered from the system.
- There are no refunds, transfers or credits on any classes, class packages or cancellation of workshops.
- Class Capacity for the "**LILY**" Room: 15 PEOPLE
- Class Capacity for the "**URBAN**" Room: 35 - 40 PEOPLE

- • • **The "Asana Rooms" are CLOSED between Classes** • • •
- • • **We do not give tours of the studio's Asana Rooms** • • •

STUDIO MANNERS & ETIQUETTE:

- Please refrain from wearing fragrances. Please be mindful of personal cleanliness.
- Please properly (**and neatly**) roll all rental mats and place them appropriately back in the basket beside reception area's sign-in desk.
- Please help with cleanliness in the studios and bathrooms by neatly throwing trash away, and facilitating a beautiful community for us to unite in and practice together in.
- Please use coasters in the lobby and studio practice rooms at all times. Our floors are very delicate and need to stay as dry as possible for longevity. **Please wipe sweat and water droplets off of the flooring. Namaste'**